



TRAVEL AND ACCOMMODATION EXPENSES: DECLARATION FOR FAMILY MEMBERS THAT ATTENDED THE FUNERAL SERVICE OF A TAC CLIENT

Information about claiming

Under the *Transport Accident Act 1986*, this benefit is restricted to the family member(s) who normally reside 100 kilometres or more from the funeral service of a TAC client. This benefit is restricted to the immediate family members only, e.g. partners, parents, grand parents, children, siblings or grand children. The TAC will pay a maximum allowance per claim which is indexed annually, refer to the TAC website for the amount applicable. This amount is the total capped amount that can be paid per death and is not for each individual person claiming. Reimbursement for accommodation must be evidenced by original receipts.

This declaration should not be used for claiming expenses for a client to travel to medical appointments, or for claiming expenses if you are visiting a TAC client admitted to hospital.

Your privacy

The TAC respects your privacy. The TAC will retain the information provided and may use or disclose it to make further inquiries or assist in the ongoing management of the claim or any claim for common law damages. The TAC may also be required by law to disclose this information.

Without this information, the TAC may be unable to determine entitlements or assess whether treatment is reasonable and may not be able to approve further benefits and treatment.

If you require further information about our privacy policy, please call the TAC on 1300 654 329 or visit our website at www.tac.vic.gov.au

For further information about travel expenses – including rates, please visit the TAC at www.tac.vic.gov.au

Types of travel and accommodation expenses that can be claimed

Using this form, the immediate family members attended the funeral service of a TAC client can claim the following kinds of expenses:

- Taxi (original receipts must be provided)
- Air flights (original receipts must be provided)
- Rail, train or bus expenses, including myki travel (original receipts or a myki statement must be provided, where possible)
- Private travel expenses
- Car-parking (original receipts must be provided, where possible)
- Freeway tolls (original receipts must be provided, where possible)
- Accommodation expenses (original receipts must be provided)

Personal details of the deceased

Full name

Address

Location where the funeral service was held:

Claim number (if known)

Date of birth

Date of accident

Name of person claiming expenses

Name and phone number

Address

Relationship to the deceased

Bank account details for reimbursement

Name of account

Name of bank

Bank address

BSB

Account number



**TRAVEL AND ACCOMMODATION EXPENSES:
DECLARATION FOR FAMILY MEMBERS THAT
ATTENDED THE FUNERAL SERVICE OF A TAC CLIENT**

Date(s) of travel or accommodation	Type of expense, e.g. travel, accommodation, car parking, taxi, etc.	Details of travel/accommodation claimed, e.g. name of hotel/motel, travel destinations to/from, where parked, etc.	Amount claimed	Private vehicle km's
e.g. 25/01/16 and 26/01/16	Travel and accommodation	From Albury, NSW, to Browns Hotel, North Melbourne	\$564.50 Receipt attached	400 km

Declaration

I, of

confirm that the items above, relate to attending the funeral service of a TAC client and not for any other purpose.

Signature of family member

Print name

Date

/ /

Under section 117 of the *Transport Accident Act 1986* it is an offence to provide false or misleading information in connection with a claim.